

WR326 GEDCO/CARES Career Connections Service-Learning Checklist

1. Get up to speed on the project thus far by reading these online resources:
 - Read the Segregation portion of the Govans Heritage and Community Action website: <https://govansheritage.org/>
 - GEDCO/CARES website: <https://gedco.org/>
 - Service-learning and community-based research with GEDCO/CARES: <https://www.allenbrizee.com/projects/>
 - York Road Initiative: <http://www.loyola.edu/department/ccsj/york-road-initiative>
 - York Road Partnership: <https://yorkroadpartnership.org/>
 - Loyola is Listening (especially the Findings page and all of the PDFs): <http://www.loyola.edu/listening/>

by 1/22 ____
2. Contact the GEDCO/CARES CCSJ student Service Coordinator, caressc@loyola.edu. Attend on-campus service-learning prep session by the deadline they give you ____
3. Contact Ms. Avotins at GEDCO/CARES and meet with her to arrange your service days/times by 1/27 ____
4. Your first weekly team meeting should be scheduled, and you should have begun your service at GEDCO/CARES by 2/5 ____
5. Schedule your out-of-class meeting to discuss your GEDCO/CARES deliverables with me by 2/12 ____
6. Arrange your meeting with Dan Pontious and me by 2/12 ____
7. Submit first reflection on 2/24 ____
8. You should be working on your project by this point; also make sure you're meeting with me and Dan Pontious every other week 3/11 ____
9. Submit second reflection on 3/23 ____
10. Submit your draft of Project 3 4/1 ____
11. Submit third reflection and present on 4/27 ____
12. Submit final draft of Project 3 during our final exam ____

Please let me know sooner rather than later if you encounter any problems with your team or community partner. Thank you for helping to make Baltimore a better place for everyone through your service!

CARES (Civic and Religious Emergency Services)

<http://www.gedco.org/site/c.8oJELRPyFfjUG/b.8768673/k.AFC6/CARES.htm>

CARES was started in 1993 by a group of dedicated volunteers from churches in the Govans area. They saw a need for a centralized place for persons in need to be served effectively and efficiently. Now operated by GEDCO, the Govans Ecumenical Development Corporation, CARES serves individuals and families whose access to the basics of housing, adequate food and financial resources is extremely tenuous.

CARES Career Connection helps clients locate jobs, prepare for employment, secure a job and keep the job. Volunteers help program participants use computers to search for jobs, complete online applications, set up and access email accounts, and find resources online, and write resumes as well as cover letters.

Service Times

Tuesday, Wednesday, Friday 9-3p.m. (any 2-hour shift)

Preparation & Getting Started

1. Contact Ian McNeely, CCSJ student Service Coordinator, caressc@loyola.edu to RSVP for prep session and set up service times. Be sure to tell Ian that you are a service-learner and provide several times in the windows above that you are available to do service.
2. Students are required to attend an on-campus prep session, TBA.
3. Students will also receive on-the-job training at CARES.

Additional Contact

D'Anne Avotins davotins@gedco.org, cell 781 307-7708, office: 410-532-7117

In case of last-minute service cancellations, please contact D'Anne directly, copying Ian.

Location & Transportation

CARES is located at 5503 York Road, about a ten-minute walk from Motor Pool or a very short drive from at St. Mary of the Assumption Catholic Church, in the rear of its rectory building. Transportation to this site will be coordinated by Ian. Service-learning students may chose to drive their own vehicles, but they must let Ian know. Students who drive themselves as well as any other students in their vehicle will be covered by their own insurance; Loyola University Maryland is not responsible.